

DATE: 4/08/2010

INVITATION TO BID  
THIS IS NOT AN ORDER

BID NO.: 50-00097355

**JEFFERSON PARISH**

Page: 1

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: 

BUYER: J. Lotz

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 5/11/2010 AND THEN PUBLICLY OPENED.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES DISQUALIFY BID.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. The provisions do not apply to public works projects

Questions on this bid are to be faxed to (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet or exceed specifications.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection.

If the bid exceeds \$20,000.00 and if someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O).

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitor outside the state. "LSA-R.S.38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

Visit our website at [WWW.JEFFPARISH.NET/BIDS](http://WWW.JEFFPARISH.NET/BIDS)

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

**E. RESPONSE TO INVITATION:** If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from Jefferson Parish's vendors list.

**F. POSTING OF BIDS:** Non-Advertised bids will be posted on bulletin board in Suite 4400, Jefferson Parish General Government Building, Gretna, LA, for a period of Five (5) working days after opening date.

Advertised bids will be tabulated and a copy forwarded to each responsive bidder.

### IN ACCORDANCE WITH RECENT STATE LEGISLATION JEFFERSON PARISH IS NOW OFFERING ELECTRONIC PROCUREMENT TO ALL VENDORS

**JEFFPro is the current Electronic Procurement System being used by the Parish. This system allows vendors the convenience of entering and submitting their pricing online. This is a secure site and no one has access to bid information.**

**Please follow the Purchasing Department link at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) to register and review Jefferson Parish solicitations.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.

## ADDITIONAL REQUIREMENTS FOR THIS BID

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.**

**3, 4, 5, 8, 9, 10, 14**

1. All bidders are invited to attend the pre-bid conference. Failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. This conference is held to allow questions to be answered and inspect the site with owner's representative, etc. Failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification (with no additional cost to the owner).

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

2. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project.
3. A Louisiana State Contractor's License may be required in accordance with LSA-R.S. 37:2150 et seq. If providing information on the internet (JEFFPro) please enter license number in the vendor comment section of the bid form.
4. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
5. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
6. All awards in excess of \$5,000.00 for the construction, alteration, or repair of any public works will be reduced to a formal contract which shall be recorded at the contractor's expense. A price list of recordation costs may be obtained from the Clerk of Court and Ex-officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 reduced to formal contract will require a performance bond.
7. A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. Performance bond shall be supplied at the signing of the contract.
8. Please indicate if you have insurance: YES \_\_\_\_\_ NO \_\_\_\_\_  
Successful bidder will be required to furnish proof of insurance to this office.  
Successful bidder will be required to furnish Federal I.D. Number.
9. Minimum insurance requirements for this bid are as indicated on the attached sheet.
10. Each bid must be accompanied by a cashier's check, certified check, money order, or surety bid bond in the amount of 5% of the bid, including all alternates.
11. Affidavit required is to be submitted within 10 working days of the bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project. (LSA-RS 38:2224)
12. This is a requirements contract to be provided on an as needed basis.
13. In the event that the successful bidder cannot furnish a specific item or material and labor in the required time, JEFFERSON PARISH may purchase on an emergency basis from the next lowest bidder, or available source, until such time as the successful bidder has notified the PARISH in writing that his stock or labor capability has been replenished. The difference in price will be charged against the successful bidder of this contract, and evidence of purchases and price will be provided.
14. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be disqualified if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

## LOUISIANA UNIFORM PUBLIC WORK BID FORM

Page: 4

TO: JEFFERSON PARISH  
PURCHASING DEPT  
P.O. BOX 9  
GRETN, LA 70054-0009

(Owner to provide name and address of owner)

BID FOR: 50-00097355

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: \_\_\_\_\_

(Owner to provide name of entity preparing bidding documents.)

and dated: \_\_\_\_\_

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) \_\_\_\_\_

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

\_\_\_\_\_ Dollars (\$ ) \_\_\_\_\_

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

\_\_\_\_\_ Dollars (\$ ) \_\_\_\_\_

**Alternate No. 2** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

\_\_\_\_\_ Dollars (\$ ) \_\_\_\_\_

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

\_\_\_\_\_ Dollars (\$ ) \_\_\_\_\_

NAME OF BIDDER: \_\_\_\_\_

ADDRESS OF BIDDER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NUMBER: \_\_\_\_\_

NAME OF AUTHORIZED SIGNATORY OF BIDDER: \_\_\_\_\_

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: \_\_\_\_\_

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*: \_\_\_\_\_

DATE: \_\_\_\_\_

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with LSA-R.S.38:2212(A)(1)(c) or LSA-R.S. 38:2212(O) .

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LSA-R.S. 38:2218.A is attached to and made a part of this bid.

LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM

TO: JEFFERSON PARISH  
PURCHASING DEPT  
P.O. BOX 9  
GRETN, LA 70054-0009  
(Owner to provide name and  
address of owner)

BID FOR: 50-00097355

(Owner to provide name of project  
and other identifying information)

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices.  
Amounts shall be stated in figures and only in figures.

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. # Labor, Materials, and Equipment				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. # 0002-PONTIFF TREE BEAUTIFICATION				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
2	1	JOB		

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. #				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. #				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. #				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. #				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. #				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt. #				
REF NO.	QUANTITY	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)

Wording for "DESCRIPTION" is to be provided by the Owner.  
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

**PONTIFF TREE BEAUTIFICATION**  
**GENERAL SPECIFICATIONS**

SECTION 1.0

INFORMATION FOR BIDDERS

1.1 INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

1.1.1 APPLICABLE STANDARDS MUST COMPLY WITH THE FOLLOWING SOURCES:

- A. AMERICAN NATIONAL STANDARDS FOR TREE CARE OPERATIONS, ANSI A300. AMERICAN NATIONAL STANDARDS INSTITUTE, 11 WEST 42<sup>ND</sup> STREET, NEW YORK, NEW YORK 10036
- B. AMERICAN STANDARD FOR NURSERY STOCK, ANSI 260, AMERICAN NURSERY AND LANDSCAPE ASSOCIATION.
- C. HORTUS THIRD, THE STAFF OF THE L. H. BAILEY HORTORIUM.

\*\* ALL STANDARDS SHALL INCLUDE THE LATEST ADDITIONS AND AMENDMENTS AS OF THE DATE OF ADVERTISEMENT FOR BIDS.

1.2 SPECIAL CONDITIONS

1.2.1 CONTRACTOR QUALIFICATIONS – THE CONTRACTOR MUST BE LICENSED IN THE STATE OF LOUISIANA INCLUDING THE PROPER STATE CLASSIFICATION FOR WORK ANTICIPATED TO BE PERFORMED. IN ADDITION, THE CONTRACTOR MUST BE ABLE TO SHOW PROOF OF INSURANCE IN THE AMOUNTS AND TYPES AS REQUIRED BY JEFFERSON PARISH. FURTHERMORE, THE CONTRACTOR MUST HAVE AT LEAST FIVE (5) YEARS OF RELATED WORK EXPERIENCE AND BE ABLE TO PROVIDE REFERENCES UPON REQUEST.

REQUIREMENTS:

\*\* LOUISIANA AGRICULTURE DEPARTMENT  
LANDSCAPE CONTRACTORS LICENSE AND  
HORTICULTURIST LICENSE

\*\* AND/OR A SPECIALTY IN LANDSCAPING GRADING,  
AND BEAUTIFICATION

- 1.2.2 EQUIPMENT REQUIREMENTS – THE CONTRACTOR SHALL DETERMINE THE EQUIPMENT THAT IS TO BE USED. THE BID SHALL INCLUDE EQUIPMENT, OPERATORS, FUEL, AND TRANSPORTATION. ALL EQUIPMENT SHALL BE IN A GOOD STATE OF OPERATION AND SHALL BE MAINTAINED TO WORK AND PERFORM THE TASKS IT WAS DESIGNED FOR IN AN EXPEDIENT TIME FRAME ANY DAMAGE THAT OCCURS TO THE SITE RELATED TO FAULTY EQUIPMENT SHALL BE REPAIRED IMMEDIATELY AT THE CONTRACTOR'S EXPENSE.
- 1.2.3 WORK COMPLIANCE – THE PROPOSED WORK MUST COMPLY WITH OSHA, DOT, ANSI, AND JEFFERSON PARISH AND ANY OTHER APPLICABLE AGENCY REQUIREMENTS AND REGULATIONS REGARDING THIS WORK. THE CONTRACTOR WILL PRESENT JEFFERSON PARISH WITH ALL LICENSES AND PERMITS REQUIRED TO PERFORM THE WORK UPON REQUEST.
- 1.2.4 WORK PERIODS – NO WORK SHALL BE DONE BETWEEN 6:00 P.M. AND 7:00 A.M. OR ON SATURDAYS, SUNDAYS OR LEGAL HOLIDAYS.
- 1.2.5 UTILITY SERVICE INTERRUPT – IN THE EVENT OF INTERRUPTION OF PUBLIC OR PRIVATE UTILITY SERVICE OR GENERAL DAMAGE TO PUBLIC OR PRIVATE PROPERTIES AS A RESULT OF ACCIDENTAL BREAKAGE OR ANY OTHER ACTIONS BY THE CONTRACTOR, HE SHALL IMMEDIATELY NOTIFY THE PROPER AUTHORITY AND/OR PROPERTY OWNER AND SHALL FULLY COOPERATE WITH SAID AUTHORITY OR OWNER UNTIL THE SERVICE IS RESTORED TO ITS PREVIOUS CAPACITY.
- 1.2.6 NUISANCE CONTROL – THE CONTRACTOR SHALL INCLUDE IN HIS BID THE CONTROL OF DUST, NOISE AND ODORS CREATED BY HIS OPERATIONS. ALL CONTROLS SHALL BE COMPLETED IN ORDER THAT NUISANCES ARE MINIMIZED AND OCCUR WITHIN THE STANDARDS OF ALL GOVERNING BODIES.
- 1.2.7 QUALITY GUARANTY – THE CONTRACTOR WILL BE REQUIRED TO GUARANTY TREES AND ALL STAKING MATERIALS FOR A TWELVE MONTH PERIOD FROM THE DATE OF COMPLETION OF PROJECT. WITHIN THIS PERIOD THE CONTRACTOR SHALL IMMEDIATELY REMEDY OR REPLACE ANY TREES DEEMED IN POOR CONDITION BY THE PARKWAY DEPARTMENT ARBORIST.
- 1.2.8 TRANSFERRING CONTRACT – TRANSFER OF THIS CONTRACT SHALL NOT BE ALLOWED UNDER ANY CIRCUMSTANCES UNLESS PRIOR WRITTEN APPROVAL HAS BEEN RECEIVED FROM JEFFERSON PARISH.

- 1.2.9 TRAFFIC CONTROL AND SIGNS – THE CONTRACTOR SHALL PROVIDE ALL NECESSARY BARRICADES, SIGNS, LIGHTING AND WARNING DEVICES OR ANY OTHER ITEM NECESSARY IN ORDER TO PROPERLY MOVE TRAFFIC AND/OR THE PUBLIC PEDESTRIANS THROUGH HIS OPERATIONS. SET UP, REMOVAL AND MAINTENANCE OF ALL TRAFFIC CONTROL EQUIPMENT SHALL BE BY THE CONTRACTOR.
- 1.2.10 SAFETY PRECAUTIONS – THE CONTRACTOR SHALL STRICTLY FOLLOW APPROVED AND NORMAL SAFETY PRACTICES DURING ALL OPERATIONS. THE CONTRACTOR SHALL FOLLOW THE GUIDELINES AS NOTED IN THE OSHA REQUIREMENTS.
- 1.3 BID REQUIREMENTS
  - 1.3.1 WATERING SCHEDULE – THE CONTRACTOR IS REQUIRED TO INCLUDE A WATERING SCHEDULE WITH SPECIFIC DATES FOR WATERING OPERATION. THIS SCHEDULE SHALL BE SUBMITTED WITH BID. TWO TIMES WEEKLY FROM OCTOBER TO APRIL AND THREE TIMES WEEKLY MAY THRU SEPTEMBER. WATERING BAGS WILL BE REQUIRED AND SHALL BECOME THE PROPERTY OF JEFFERSON PARISH UPON INSTALLATION.

## SECTION 2.0

### TECHNICAL SPECIFICATIONS

- 2.1 TREE SPECIFICATIONS
  - 2.1.1 2 ¼” – 2 ¾” CALIPER TREE, 10’ – 12’ IN HEIGHT. PLANTED IN MINIMUM 30 GALLON CONTAINER.
  - 2.1.2 CONTAINER GROWN – THE CONTRACTOR WILL PROVIDE TREES THAT ARE CONTAINER GROWN WITH NO CIRCLING ROOTS IN THE EXACT GALLON SPECIFIED AND IN ACCORDANCE WITH 2.1.1 OF THESE SPECIFICATIONS.
  - 2.1.3 INSPECTION – THE TREES WILL BE INSPECTED BY THE JEFFERSON PARISH ARBORIST FOR QUALITY AND SPECIFICATIONS PRIOR TO INSTALLATION.
  - 2.1.4 WATERING BAGS – THE CONTRACTOR WILL INSTALL 20 GALLON GATOR BAGS TO INSURE DEEP EVEN WATERING. ONCE AGAIN, THESE BAGS WILL BECOME THE PROPERTY OF JEFFERSON PARISH UPON INSTALLATION.



2.1.5 MULCHING – THE CONTRACTOR IS REQUIRED TO USE AN ORGANIC MULCH AT LEAST 4" IN DEPTH AND A DIAMETER OF 36" OF COVERAGE ON ALL TREES.

2.1.6 APPLICATIONS – THE CONTRACTOR WILL BE REQUIRED TO INCORPORATE MYCOR INTO BACKFILL TO ENSURE QUICK ROOT ELONGATION AND STABILITY. THE AMOUNT TO BE USED IS AS FOLLOWS: 3 OZ PER 1 INCH CALIPER TRUNK.

## 2.2 SCOPE OF WORK

2.2.1 GENERAL SCOPE – JEFFERSON PARISH IS SOLICITING BIDS FROM QUALIFIED CONTRACTORS FOR THE TURN KEY OPERATION TO INCLUDE, BUT NOT LIMITED TO FURNISH, INSTALL, AND MAINTAIN THIRTY (30) LIVE OAK AND FIFTEEN (15) BALD CYPRESS, 2 ¼" TO 2 ¾" CALIPER TREES AT THE SITE. THE EXPRESSION TURN KEY SHALL INCLUDE BUT MAY NOT BE LIMITED TO ALL LABOR, MATERIAL, EQUIPMENT, TRANSPORTATION, INSURANCE, LICENSES, QUALIFICATIONS AND EXPERIENCE TO ACCOMPLISH THE SCOPE OF THE WORK AS DEFINED IN THESE SPECIFICATIONS.

2.2.2 TREE STAKING AND TIES – THE CONTRACTOR WILL INSTALL THREE (3) METAL POST STAKES PER TREE AND SECURE WITH RUBBER TREE TIES FOR ALL TREES.

## 2.3 LOCATION OF SITE

2.3.1 LOCATION – PROJECT WILL TAKE PLACE INSIDE PONTIFF PLAYGROUND. LOCATED AT 1521 PALM STREET, METAIRIE, LA 70001 AT PLACES STAKED BY THE JEFFERSON PARISH RECREATION DEPARTMENT

2.4 FOR ANY QUESTIONS ON THIS PROJECT CONTACT LEO WEBB AT (504) 736-6984.

## **INSURANCE REQUIREMENTS**

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647 (replaces 105529 and 105530)

The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and Resolution No. 113646 or No. 113647.

### **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

### **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

### **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

### **DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible be borne by the contractor.

### **UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

## **CONSTRUCTION AND RENOVATION PROJECTS REQUIRE THE FOLLOWING:**

### **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

### **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.